



Chesham Athletic Football Club  
Buckinghamshire, UK

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Charity number: 801127

**Welcome to Chesham Athletic Football Club! We are a friendly, welcoming and inclusive club, providing football training to children aged 5-18. Established since 1984, we are run entirely by an amazing group of volunteer committee members and wonderful coaches, who are all passionate about delivering grassroots football in their local area.**

### **CHESHAM ATHLETIC FOOTBALL CLUB COMMITTEE**

The club committee take on the many roles of running the club. This includes recruiting and retaining players, keeping track of the club finances, fundraising, safeguarding players, onboarding new coaches, coordinating match days and an endless list of maintenance tasks! We aim to meet once a quarter.

#### **Richard McDermott – Chair & Coach**

Ensuring the club's management committee focuses on the future sustainability of the club, and providing opportunities for children of all abilities to play football. Richard is also a coach.

#### **Karthik Rajamanickam – Treasurer & Head Coach (Outgoing Treasurer Stuart Sinclair)**

Responsible for managing the club finances and ensuring that running costs are recorded. Produces year end accounts and financial statements. Karthik is a head coach.

#### **Prabh Gill – Secretary & Diversity and Inclusion Officer**

Responsible for entering teams into the leagues and county cup competitions and assisting with player registrations. Organises year end trophies for players and coaches. As D&I officer, ensures that the club continues to champion football for all abilities from all the local communities.

#### **Katie Yessen – Safeguarding & Welfare Officer**

Ensures that all coaches and assistants are DBS checked and compliant with safeguarding training. Also responsible for investigating incidents or concerns and ensuring the club complies with all legal requirements. Team administrator.

#### **Sean Wallis – Kit Man**

Our longest serving committee member! Responsible for order and supply of squad kits, first aid kits, footballs and other equipment for all of our teams. Liaises with sponsors to add their logos to sponsored kits.

### **Hannah Munn – Recruitment and Fundraising Officer**

Responsible for recruitment of new players and raising the profile of the club in the local areas. Manages our social media channels and advertising. Major involvement in fundraising events and new player engagement. Hannah is also a team administrator.

### **Paul Turner – Committee Member and Head Coach**

Jointly responsible for the Grange facilities and a head coach. Paul has built our website and continues to maintain and update it. Administrator for our club subscriptions and a central part of AGM & Chesham carnival planning.

### **Raj Gill – Committee Member, Head & Assistant Coach**

Jointly responsible for the Grange facilities. An assistant coach and head coach, has also been involved in managing the younger age groups and helping the coaches establish teams in the Junior leagues.

### **Alex Phelan - Committee Member and Head Coach**

Alex is a head coach who joined the committee in 2023, he has been working on the topics of facilities and membership along with being heavily involved in the ongoing shed replacement project at the Moor, and specifically dealing with the planning permission aspect of this.

### **Dan Sambucci - Committee Member and Head Coach**

Head coach for the under 13's. Involved in planning and execution of our stall at Chesham carnival every year, and our end of year awards.

## **AGE GROUPS AND TEAMS**

### **1) Junior Teams**

The Junior divisions are players aged between 6 and 12 years old and play in our U7s to U12s teams. The minimum age that a player can play matches is 6 years old and we accept players for training from reception year at school.

### **2) Youth Teams**

The Youth divisions are players aged between 12 and 18 and play in our U13s to U18s teams. Youth football is considered 'competitive' and league tables are applicable as well as yellow and red cards. More detail on this is included in the 'matches' section.

### **3) Training Only & U6s**

If your child wants to train with the club but does not wish to play matches, they can sign up as a 'training' only member. A discounted subscription rate applies. They can switch to a full playing membership later if they wish. We do train U6s from reception year at school but they do not play matches. They would train with the year 1 teams until they are old enough to join our U7s. Training only players do not get kit as part of their membership.

## **JOINING THE CLUB**

As an FA accredited football club, all of our players need to be registered in order to be insured to play. Registration is done by first creating a FAN ID.

**The FAN ID is created with the parent's details initially and then a child is added to the parent account.**

Once you have a FAN ID for your child, you can advise the coach, team administrator or club secretary and your child will be registered to our club. **Please use the link below to create your FAN account and add your child to it.**

[How do I create a FAN? : FA Support Portal \(thefa.com\)](https://thefa.com)

The FAN ID is unique to your child and will remain with them as they move up the age groups within any FA accredited club.

### **PLAYER REGISTRATION**

Once you have advised the club of your child's FAN ID and date of birth, they are registered as a player in the FA portal by the head coach, team administrator or club secretary. During the registration process, a 'permission to play' link is sent to the email address of the parent that the child is linked to. You must click on this link to give your child formal permission to play for CAFC. Permission lasts for 3 years once granted.

For **youth teams**, an ID check is a mandatory FA requirement. Your head coach, team administrator or club secretary will need to check an original ID for the player (copies are not accepted). This can be done at training. An ID check lasts for 5 years.

For **youth teams**, you will also need to add a photo of your player to their profile. The photo needs to be updated every season. The club secretary can do this on your behalf if requested, but it is best practice to ensure that you remember your login details and change your player photo before the start of the next season.

### **MEMBERSHIP FEES**

We currently use membermojo to collect our membership fees. Please select on the correct age group for your child so that the appropriate fee is paid. Our fees vary by age group.

<https://membermojo.co.uk/cafc/joinus>

If a player decides not to stay with CAFC, refunds are issued as follows, after full kit is returned:

Within 6 weeks of joining = 100% refund

Within 12 weeks of joining = 50% refund

After 3 months, no refund is due.

### **TEAM KIT & TRAINING KIT**

All teams are provided with a full kit (training top/shorts/socks) as part of their membership. These team kits should be worn for matches. Other branded kit such as polo t-shirts/coats/rain jackets/hats are available to purchase by parents or sponsors.

Players will need to use their own shinpads and football boots as well as any other layers/waterproofs etc.

**Please note that micro shinpads are strictly prohibited and players will not be permitted to participate in games or training if they attend wearing them.**

Kits are expensive and need to last! We usually replace kits once every 2/3 years so please look after them. If your child leaves CAFC, we ask that the kit is handed back to the head coach.

Kits should be washed by hand or at 30 degrees maximum, or stains may 'bake in' to the material. It is recommended that kits are not tumble dried.

For training sessions, players are free to wear their own kits. Shinpads are mandatory for every training session.

## **TRAINING & HOME GROUNDS**

- 1) For Junior teams, the home ground is Chesham Moor

**Please park in the free Chesham Moor Gym & Swim car park HP5 1SF. Please do not park in the area next to the shed opposite the pitches.** This is for coaches only as they carry equipment. This is also our access for emergency vehicles, so **it is very important that you use the Gym & Swim car park only.** This also applies to training days

- 2) For Youth teams, the home ground is the Grange, Waller Way, Chesham, HP5 3FH

Please park in the allocated bays. If the car park is full, parents should park on **Lycrome Road** and not in Culverhouse Way or Waller Way. The emergency entrance is located in Waller Way so it is very important that this is not blocked.

- 3) Training takes place between Chesham Moor, the Grange and Chiltern Hills Academy HP5 2RG

## **PLAYING MATCHES**

Our match days are Sundays. Please note that some matches may be played in ULEZ zones.

*The format for matches for the U7 to U10 age groups is for each club to field 2 teams. They will each play 2 matches as follows:*

*Team A v Opposition Team A*

*Team B v Opposition Team B*

*Team A v Opposition Team B*

*Team B v Opposition Team A*

*It is a league requirement that the 2 Teams must be balanced equally in terms of playing strength.*

*If we have insufficient players for two individual teams, we are partnered by the league with a 'buddy' team who plays one match, and we play the other. The home games will alternate between our home ground and the buddy's home ground in this scenario. This is a league assigned rule affecting all South Bucks Mini Soccer accredited clubs. The league will make their best efforts to match us with a buddy located nearby but this is not always possible.*

We rely on parents to run the line and act as referees for developmental age games so please step up to support your coaches. We also appreciate assistance with cutting grass, lining the pitches and moving goals before and after matches. Thank you for your help.

### RED & YELLOW CARDS AND OFFSIDE RULES

Red and Yellow cards apply for matches in **youth leagues**. Yellow and red cards have applicable fines associated with them and these **fines are payable by the player or parent of a player and not by the club**. The club secretary will advise the head coach of an invoice reference if your child is charged with a red or yellow card offence. Payment must be made before the player is eligible for further match play, post any suspension served.

The offside rule comes into effect from U11 age groups and above.

#### 1) Yellow Card Rules

Individual yellow cards are currently charged at £12 by the FA. Accumulative cards can lead to match bans and a further fine as follows:

Number of Cautions	Cut Off Date (Inclusive)	Automatic Suspension for Number of Cautions
5	31 <sup>st</sup> December	1 match suspension and £15 fine
10	Second Sunday in April	2 match suspension and £15 fine
15	End of Season	3 match suspension and £15 fine
20+		Every 5 cautions received thereafter will result in continuing misconduct charge

#### 2) Red Card Rules

Red cards are currently charged at £35 by the FA but can be higher depending on the seriousness of the offence. Match bans following a red card are as follows:

Dismissal Offence	Suspension
Serious Foul Play	3 Matches
Violent Conduct	3 Matches
Spitting at an Opponent	6 Matches
Denial of an obvious goal-scoring opportunity	1 Match
Use of offensive, or insulting or abusive language	2 Matches
Receiving a Second Caution in a Match	1 Match

## COMMUNICATION

You will be added to a team whatsapp group to keep you updated on upcoming match fixtures and logistics etc. The groups are also used to advise you of any FA regulation changes and events and news at the club. If you have any issues with this, please advise your coach.

## SOCIAL MEDIA & CONSENT

Please join our social media channels for news about the club and how the teams are performing. As part of registering with the club, you are giving consent for your child's image/footage to appear on our social media feeds etc. **If you have an issue with this, please contact your head coach.**

<https://www.facebook.com/cheshamathleticfc>

[https://www.instagram.com/chesham\\_athletic/](https://www.instagram.com/chesham_athletic/)

## SPONSORSHIP, SUPPORT & TRADESPEOPLE

We are always looking for new kit sponsors. If you have a business that you would like to advertise on our players kits, please contact your head coach or the club secretary. Kit sponsorship is a great way to advertise your business, given that we expect our kits to last between 2-3 years.

The club facilities are in constant need of maintenance, so if you are a tradesperson, please advise your head coach or club secretary if you can assist with maintenance. For larger jobs, we accept quotes from tradespeople within the club.

## END OF SEASON FUN DAY & AWARDS

We hold our Annual General Meeting at the end of the football season in June or July. Weather permitting, this will be at the Grange and this is a great opportunity for all the club community to come together to celebrate the successes of the season, the players and the coaches. We have started to run this as a CAFC family fun day, with a barbeque, ice cream van and inflatables. We hope to do this yearly going forward, as it was a huge success! Please encourage your players to wear their club kit.

At the AGM, we give out named trophies for all **registered** players in the U6-U10 age groups and the coaches are invited to speak about their players' successes. For the older age groups, there are trophies for key players and key moments in the season.

## REGISTRATION FOR NEXT SEASON

At the end of the season, we start our registration process for the next football season, so that we can accurately gauge how many teams we will field in September. You will be sent a registration reminder with link to payment and your child will then automatically be moved up a year group. Please ensure that you select the **new age group** when completing a membership renewal.

## CHESHAM CARNIVAL

We have a stall at Chesham carnival every summer and are always looking for volunteers to help man our stand. We also parade with the players in their team kit and it's great to see as

many of our teams, coaches and parents as possible coming out to support the club. Please plan to come along to this annual event as it's also a great opportunity to meet the committee and other coaches.

### **VOLUNTEERS**

Along with the volunteers required at the carnival there are other ways you can help the club, especially on match days where we require the help from the parents. This is to help set up and pack away the pitches (goals, posts etc), along with refereeing, grass cutting, lines person.

### **THANK YOU**

Thank you for respecting our coaches, assistant coaches and the committee, who are all volunteers and give up their time to run this amazing football club for your children. We appreciate you signing up with us and hope that your child has a great experience. We are always looking for new volunteers whether that be in coaching, helping on match days, administration, fundraising or general maintenance. If you can spare your time, please contact your coach or a committee member.